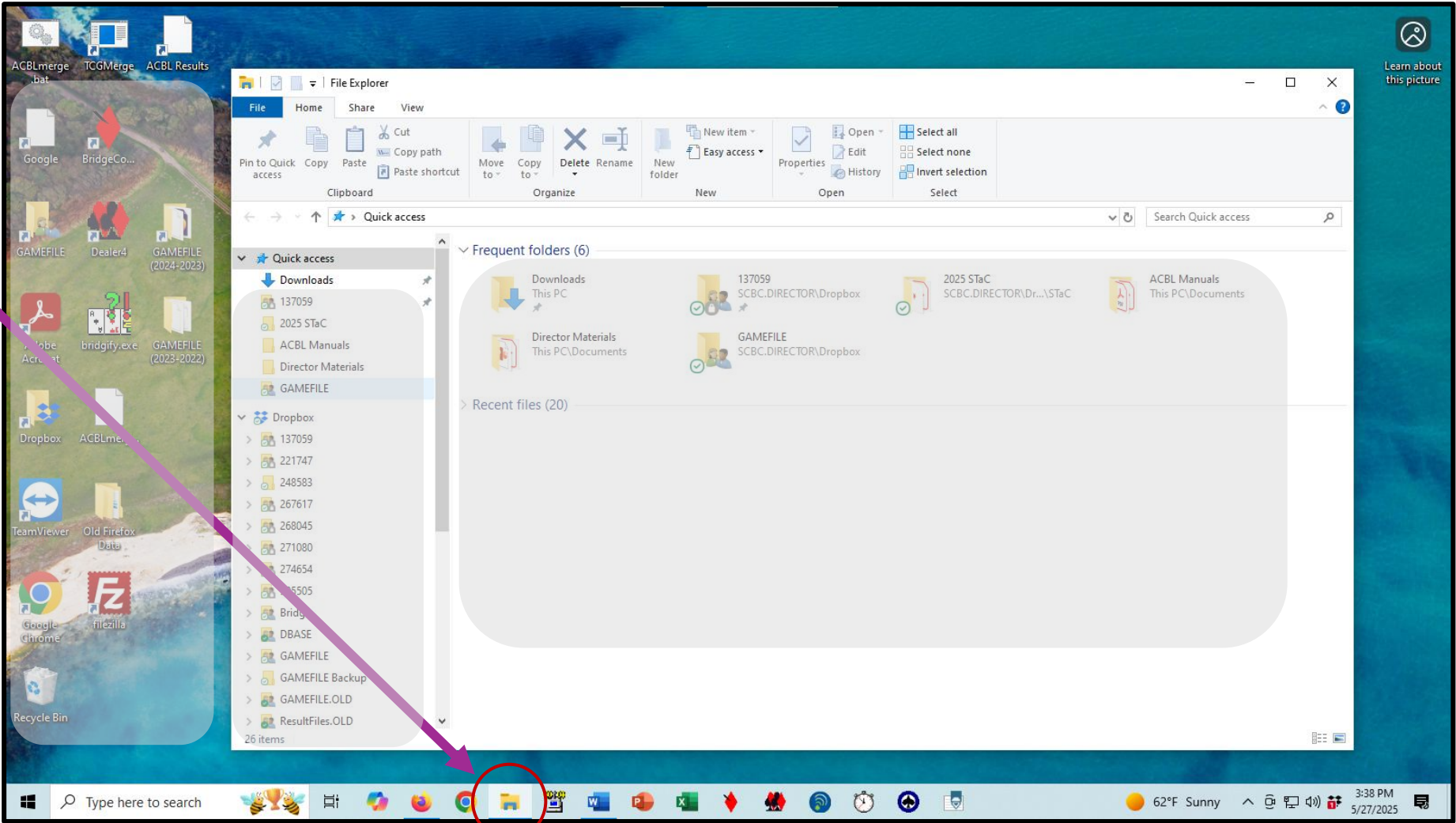


Select Dealing File
From
the Common Game

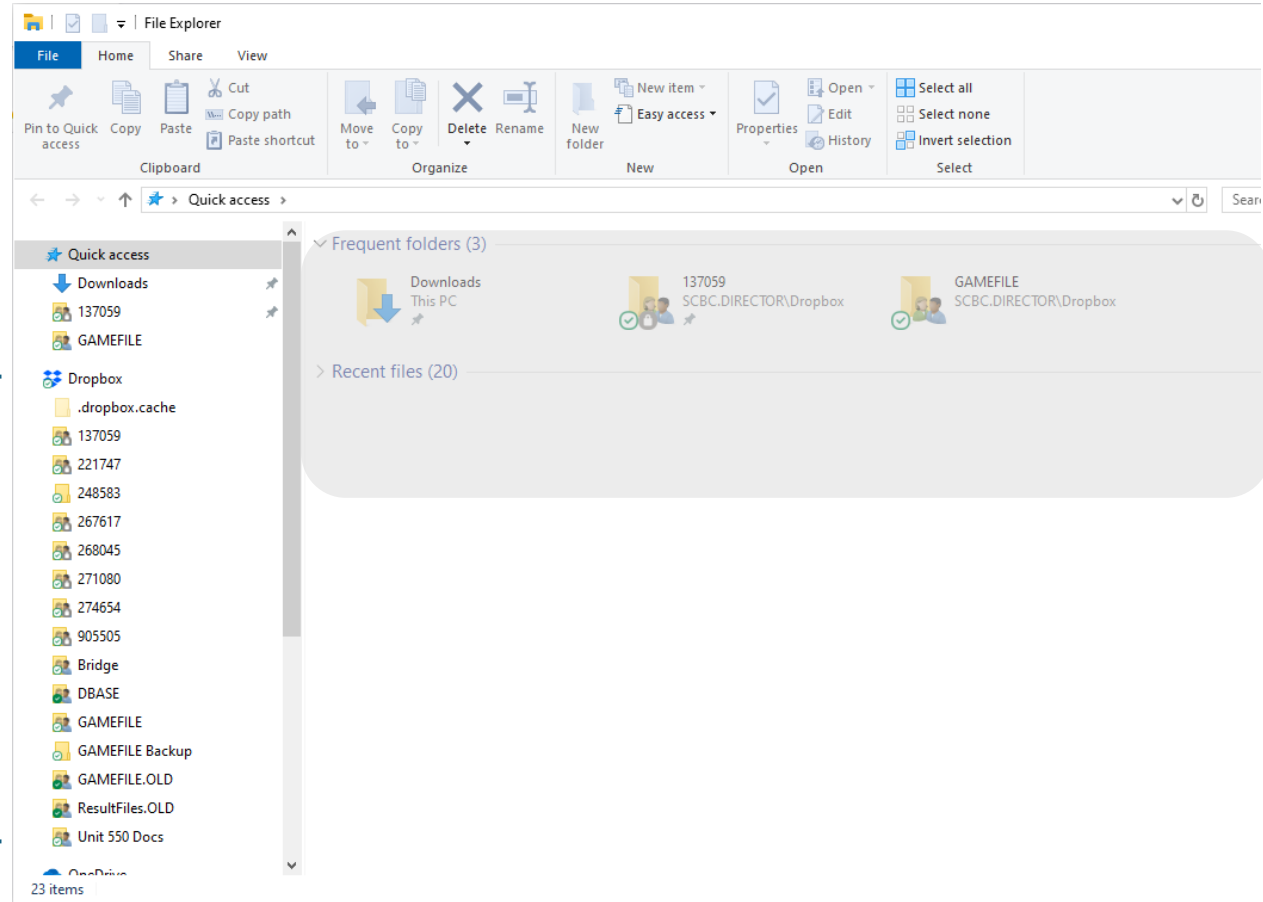
Bring up **File Explorer**:
Left-Click on the
folder icon 
in the Task Bar



If the screen is not showing a **left-side menu** like this

Bring up
Dropbox
folders:
Find
 Dropbox
in the left-
side menu

Left-click
 Dropbox



There are 3 active bridge clubs in the Santa Cruz Bridge Center (Unit 550):

- 137059 – Santa Cruz Bridge Club
- 274662 – Santa Cruz Duplicate
- 905505 – Unit 550

Sanction Days:

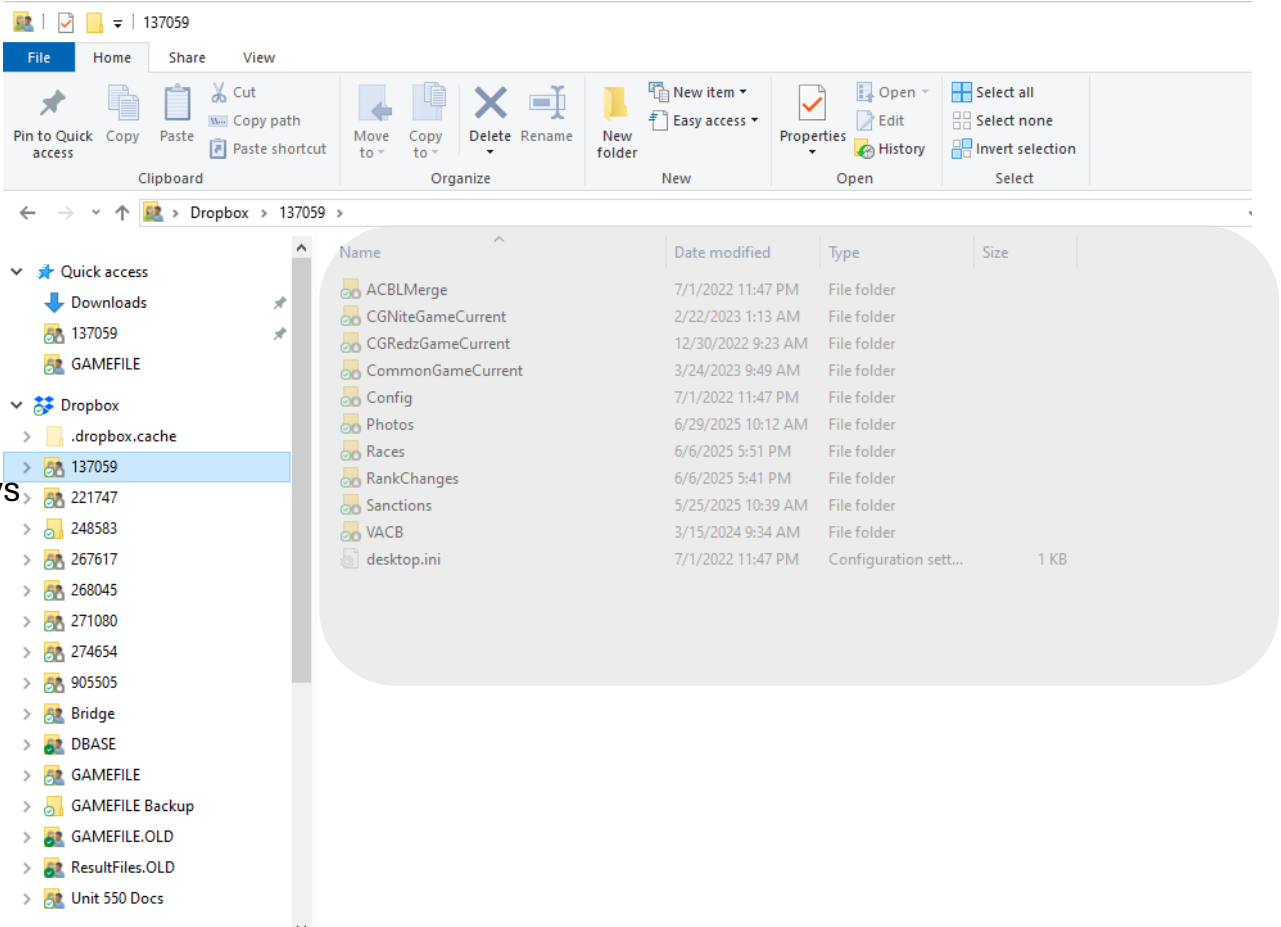
Santa Cruz Duplicate: Thursdays

Unit 550: 4th & 5th Fridays & Sundays

Santa Cruz Bridge Club: All others

For the game you are setting up, select the bridge club from the list under  **Dropbox**

For this example, we are using 137059, the Santa Cruz Bridge Club



Before leaving this screen, pick the Common Game folder holding the dealing file.

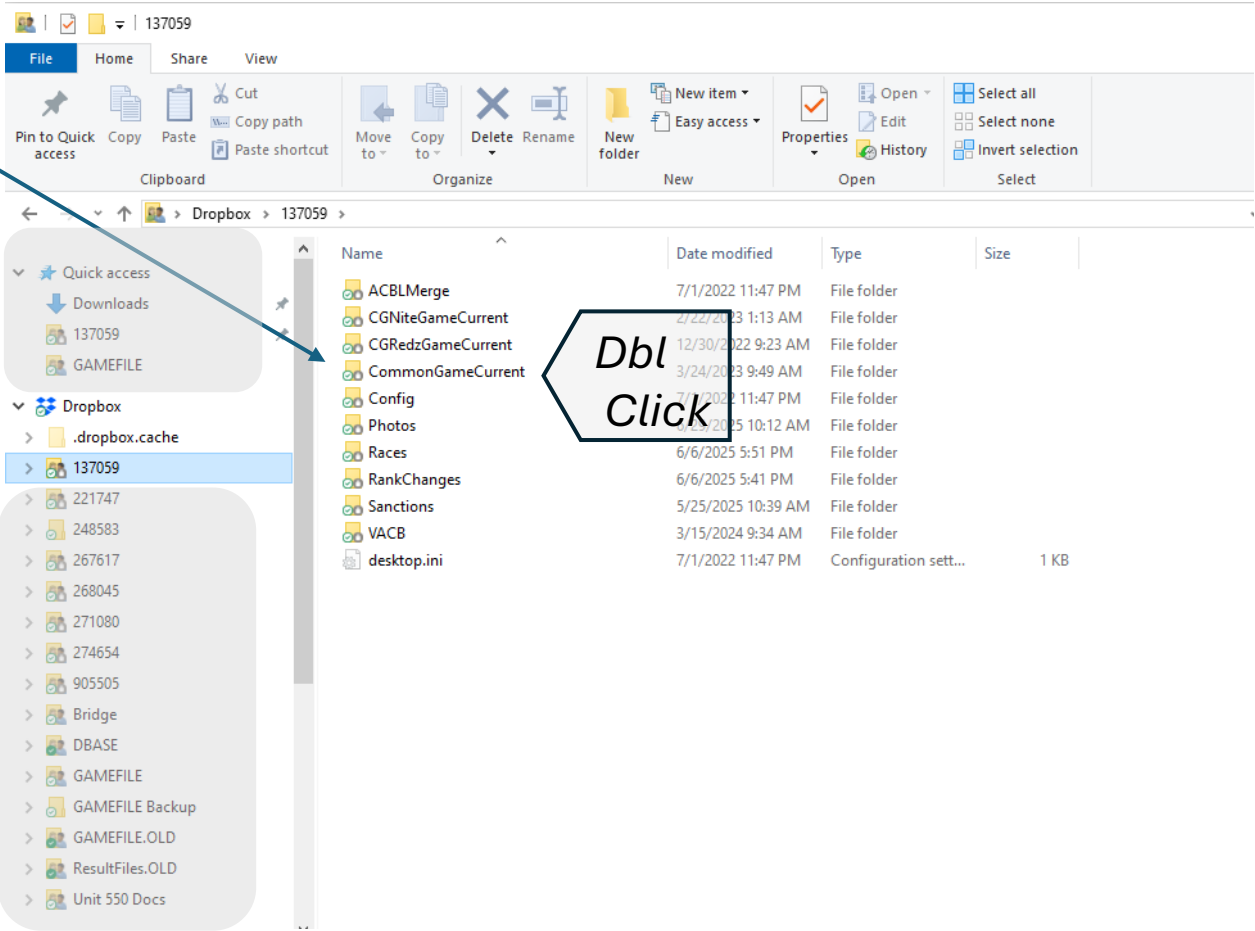
CommonGameCurrent:

- o Morning & Afternoon sessions

CGNiteGameCurrent:

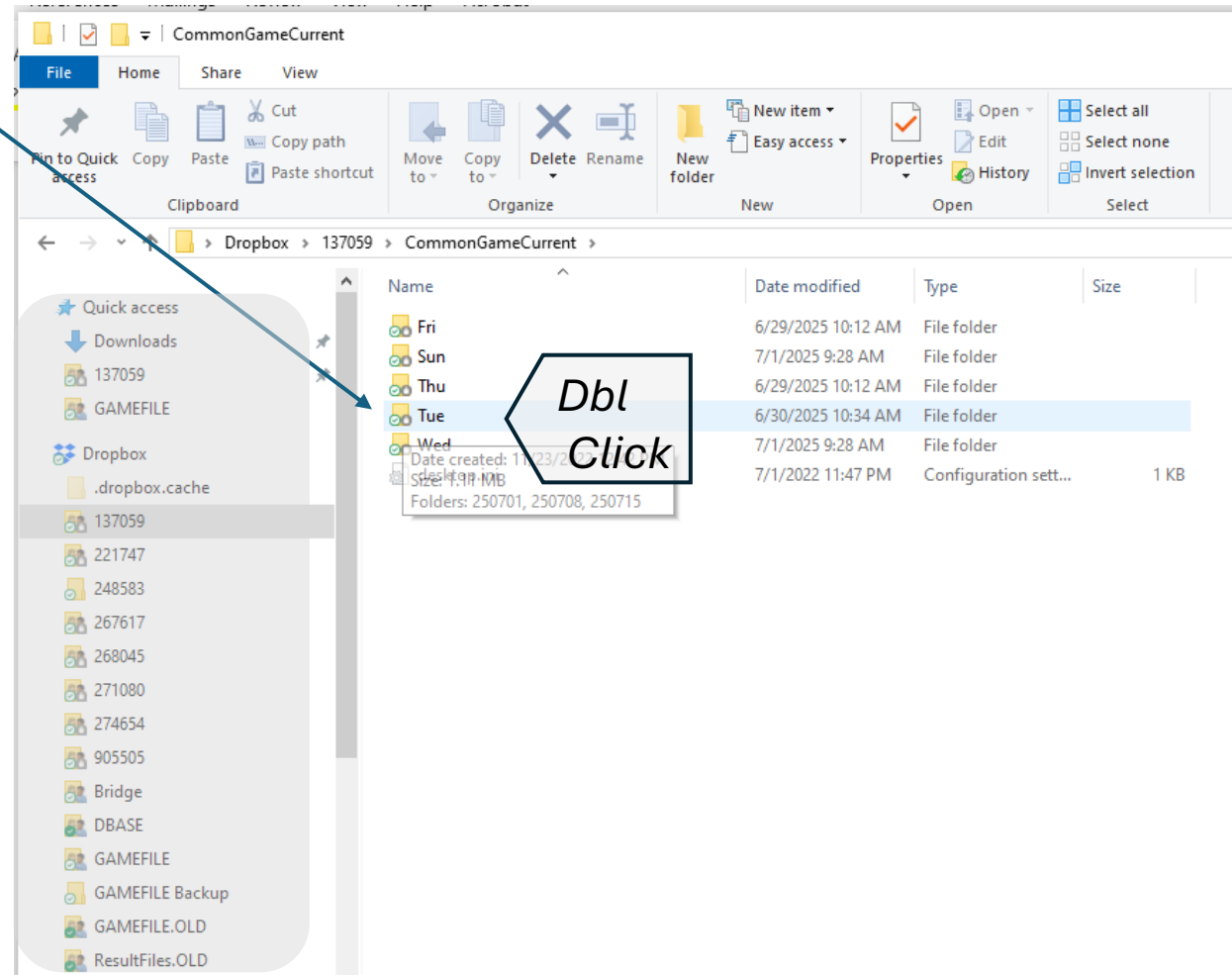
- o Evening sessions

For this example, we are setting up a Santa Cruz Bridge Club morning game.

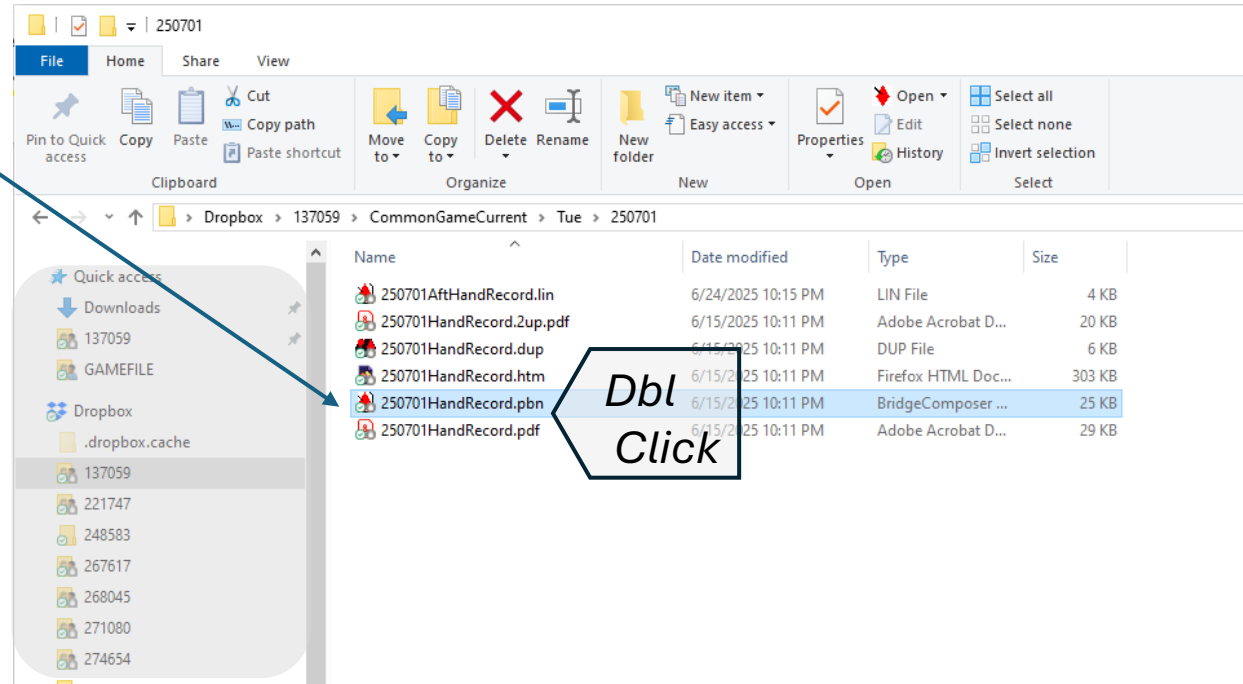


Select the folder holding the day of the game.

If you don't see a folder with the game's day, go back to one of our other club's folder and look there.



Select the .pbn file



Select the title box
to customize it for
listing and posting to
the SCBC website.

250701HandRecord.pbn - BridgeComposer

File Edit View Insert Board Format Tools Script Help

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Set CG-2025-1019-4060
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Click anywhere
in this space

S Deals E-W Vul 1 ▲ A753 ♥ 1063 ♦ KJ106 ♣ K3 ▲ KQ64 ♥ 7 ♦ Q9543 ♣ J75 ▲ 92 ♥ K984 ♦ A8 ♣ A10986 NS 3N; NS 3♥; NS 3♣; NS 1♠; NS 1♦; Par +400	W Deals Both Vul 2 ▲ 75 ♥ KQ76 ♦ J1063 ♣ 762 ▲ Q9 ♥ 5432 ♦ A987 ♣ QJ9 ▲ AKJ103 ♥ A9 ♦ KQ ♣ 10854 NS 3N; NS 3♠; NS 3♥; NS 3♦; NS 2♣; Par +600	N Deals N-S Vul 3 ▲ K5 ♥ 4 ♦ Q865 ♣ AQ10875 ▲ J1096 ♥ A932 ♦ 5 ♣ 9842 ▲ 12 ♥ 7 ♦ 5 16 ♣ 7 J5 EW 1N; NS 1♠; EW 1♥; N 1♠; W 1♠; Par -90	E Deals N-S Vul 4 ▲ K10654 ♥ AK103 ♦ Q763 ▲ K5 ♥ QJ8 ♦ QJ762 ♣ AK10 ▲ AQ87432
S Deals Both Vul 5 ▲ A753 ♥ 1063 ♦ KJ106 ♣ K3 ▲ KQ64 ♥ 7 ♦ Q9543 ♣ J75 ▲ 92 ♥ K984 ♦ A8 ♣ A10986 NS 3N; NS 3♥; NS 3♣; NS 1♠; NS 1♦; Par +400	W Deals None Vul 6 ▲ 75 ♥ KQ76 ♦ J1063 ♣ 762 ▲ Q9 ♥ 5432 ♦ A987 ♣ QJ9 ▲ AKJ103 ♥ A9 ♦ KQ ♣ 10854 NS 3N; NS 3♠; NS 3♥; NS 3♦; NS 2♣; Par +600	N Deals N-S Vul 7 ▲ J7 ♥ Q10 ♦ 98653 ♣ KQ74 ▲ K4 ♥ 9864 ♦ A2 ♣ AJ1098 ▲ A98632 ♥ 7 ♦ KQ107 ♣ 63 EW 4♥; EW 2N; NS 2♠; NS 3♦; EW 2♣; Par -420	E Deals E-W Vul 8 ▲ 942 ♥ K105 ♦ K10 ♣ 108742 ▲ K5 ♥ A864 ♦ AQ85 ♣ KJ3 ▲ Q63 ♥ J972 ♦ 9764 ♣ AQ EW 4♠; EW 3N; EW 2♥; EW 2♦; E 2♣; W 1♠; Par -620
S Deals Both Vul 9 ▲ 54 ♥ J87 ♦ KJ94 ♣ AJ62 ▲ AK96 ♥ Q ♦ Q8532 ♣ K103 ▲ 8732 ♥ 1054 ♦ A106 ♣ 985 EW 5♠; EW 5♥; EW 2N; EW 2♦; EW 2♣; Par -650	W Deals None Vul 10 ▲ Q93 ♥ 62 ♦ 105 ♣ J87642 ▲ AJ76542 ♥ 105 ♦ AJ8 ♣ 3 ▲ 108 ♥ Q9 ♦ K9642 ♣ AQ95 EW 4♠; EW 3♦; NS 1♥; NS 1♠; Par -420	N Deals E-W Vul 11 ▲ J3 ♥ J10742 ♦ K1074 ♣ J2 ▲ Q754 ♥ K ♦ A9652 ♣ A96 ▲ K1098 ♥ 53 ♦ 8 ♣ Q108753 EW 4N; EW 4♠; EW 5♦; EW 3♥; EW 1♠; Par -630	E Deals Both Vul 12 ▲ 8543 ♥ AKQ76 ♦ 64 ♣ K3 ▲ 76 ♥ 54 ♦ KQ10753 ♣ AJ2 ▲ QJ ♥ J103 ♦ J9 ♣ Q97654 N 6♠; N 5N; S 5♠; NS 5♥; S 1N; EW 2♦; EW 2♣; Par +1400; EW 7♠x-5; ...
S Deals None Vul 13 ▲ K432 ♥ AQJ9 ♦ A75 ♣ 72 ▲ K432 ♥ AQJ9 ♦ A75 ♣ 72	W Deals N-S Vul 14 ▲ K4 ♥ 9763 ♦ AQJ104 ♣ 98	N Deals Both Vul 15 ▲ QJ3 ♥ 1092 ♦ 10852 ♣ J95	E Deals None Vul 16 ▲ 864 ♥ KJ7 ♦ A108 ♣ KQ95

Date: [Check Box]

Event format:

Day [Session] Level

Examples:

Monday Eve 499er

Tuesday Open Pairs

Wednesday Eve Open

Thursday Pro-Am

Wednesday Aft 49er

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S Deals ♠ A753 E-W Vul ♥ 1063 KJ106 K3 3 ♥ KQ64 7 ♦ Q9543 J75 ♠ 92 ♥ K984 A8 ♣ A10986 11 8 10 11 NS 3N; NS 3♥; NS 3♣; NS 1♠; NS 1♦; Par +400 S Deals Both Vul ♠ 54 ♥ J87 KJ94 AJ62 7 ♥ AK96 Q ♦ Q8532 K103 ♠ 8732 ♥ 1054 A106 ♣ 985 10 14 12 4 EW 5♠; EW 5♥; EW 2N; EW 2♦; EW 2♣; Par -650	W Deals ♠ 75 Both Vul ♥ KQ76 J1063 762 4 ♠ Q9 ♥ 5432 A987 ♣ QJ9 6 9 8 17 NS 3N; NS 3♠; NS 3♥; NS 1♣; NS 2♦; Par +600 W Deals ♠ Q93 None Vul ♥ 62 105 J87642 8 ♠ AJ76542 105 AJ8 ♣ 3 3 10 11 16 EW 4♠; EW 3♦; NS 1♥; NS 1♣; Par -420
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N Deals ♠ K5 None Vul ♥ 4 Q865 AQ10875 1 ♥ 984 AKQJ ♦ A1093 J6 11 15 6 8 EW 2♠; EW 2♥; EW 2♣; EW 2♦; EW 2N; EW 2S; EW 2W; EW 2X; EW 2Y; EW 2Z; EW 2AA; EW 2AB; EW 2AC; EW 2AD; EW 2AE; EW 2AF; EW 2AG; EW 2AH; EW 2AI; EW 2AJ; EW 2AK; EW 2AL; EW 2AM; EW 2AN; EW 2AO; EW 2AP; EW 2AQ; EW 2AR; EW 2AS; EW 2AT; EW 2AU; EW 2AV; EW 2AW; EW 2AX; EW 2AY; EW 2AZ; EW 2BA; EW 2BB; EW 2BC; EW 2BD; EW 2BE; EW 2BF; EW 2BG; EW 2BH; EW 2BI; EW 2BJ; EW 2BK; EW 2BL; EW 2BM; EW 2BN; EW 2BO; EW 2BP; EW 2BQ; EW 2BR; EW 2BS; EW 2BT; EW 2BU; EW 2BV; EW 2BW; EW 2BX; EW 2BY; EW 2BZ; EW 2CA; EW 2CB; EW 2CC; EW 2CD; EW 2CE; EW 2CF; EW 2CG; EW 2CH; EW 2CI; EW 2CJ; EW 2CK; EW 2CL; EW 2CM; EW 2CN; EW 2CO; EW 2CP; EW 2CQ; EW 2CR; EW 2CS; EW 2CT; EW 2CU; EW 2CV; EW 2CW; EW 2CX; EW 2CY; EW 2CZ; EW 2DA; EW 2DB; EW 2DC; EW 2DD; EW 2DE; EW 2DF; EW 2DG; EW 2DH; EW 2DI; EW 2DJ; EW 2DK; EW 2DL; EW 2DM; EW 2DN; EW 2DO; EW 2DP; EW 2DQ; EW 2DR; EW 2DS; EW 2DT; EW 2DU; EW 2DV; EW 2DW; EW 2DX; EW 2DY; EW 2DZ; EW 2EA; EW 2EB; EW 2EC; EW 2ED; EW 2EE; EW 2EF; EW 2EG; EW 2EH; EW 2EI; EW 2EJ; EW 2EK; EW 2EL; EW 2EM; EW 2EN; EW 2EO; EW 2EP; EW 2EQ; EW 2ER; EW 2ES; EW 2ET; EW 2EU; EW 2EV; EW 2EW; EW 2EX; EW 2EY; EW 2EZ; EW 2FA; EW 2FB; EW 2FC; EW 2FD; EW 2FE; EW 2FF; EW 2FG; EW 2FH; EW 2FI; EW 2FJ; EW 2FK; EW 2FL; EW 2FM; EW 2FN; EW 2FO; EW 2FP; EW 2FQ; EW 2FR; EW 2FS; EW 2FT; EW 2FU; EW 2FV; EW 2FW; EW 2FX; EW 2FY; EW 2FZ; EW 2GA; EW 2GB; EW 2GC; EW 2GD; EW 2GE; EW 2GF; EW 2GG; EW 2GH; EW 2GI; EW 2GJ; EW 2GK; EW 2GL; EW 2GM; EW 2GN; EW 2GO; EW 2GP; EW 2GQ; EW 2GR; EW 2GS; EW 2GT; EW 2GU; EW 2GV; EW 2GW; EW 2GX; EW 2GY; EW 2GZ; EW 2HA; EW 2HB; EW 2HC; EW 2HD; EW 2HE; EW 2HF; EW 2HG; EW 2HH; EW 2HI; EW 2HJ; EW 2HK; EW 2HL; EW 2HM; EW 2HN; EW 2HO; EW 2HP; EW 2HQ; EW 2HR; EW 2HS; EW 2HT; EW 2HU; EW 2HV; EW 2HW; EW 2HX; EW 2HY; EW 2HZ; EW 2IA; EW 2IB; EW 2IC; EW 2ID; EW 2IE; EW 2IF; EW 2IG; EW 2IH; EW 2II; EW 2IJ; EW 2IK; EW 2IL; EW 2IM; EW 2IN; EW 2IO; EW 2IP; EW 2IQ; EW 2IR; EW 2IS; EW 2IT; EW 2IU; EW 2IV; EW 2IW; EW 2IX; EW 2IY; EW 2IZ; EW 2JA; EW 2JB; EW 2JC; EW 2JD; EW 2JE; EW 2JF; EW 2JG; EW 2JH; EW 2JI; EW 2JJ; EW 2JK; EW 2JL; EW 2JM; EW 2JN; EW 2JO; EW 2JP; EW 2JQ; EW 2JR; EW 2JS; EW 2JT; EW 2JU; EW 2JV; EW 2JW; EW 2JX; EW 2JY; EW 2JZ; EW 2KA; EW 2KB; EW 2KC; EW 2KD; EW 2KE; EW 2KF; EW 2KG; EW 2KH; EW 2KI; EW 2KJ; EW 2KK; EW 2KL; EW 2KM; EW 2KN; EW 2KO; EW 2KP; EW 2KQ; EW 2KR; EW 2KS; EW 2KT; EW 2KU; EW 2KV; EW 2KW; EW 2KX; EW 2KY; EW 2KZ; EW 2LA; EW 2LB; EW 2LC; EW 2LD; EW 2LE; EW 2LF; EW 2LG; EW 2LH; EW 2LI; EW 2LJ; EW 2LK; EW 2LL; EW 2LM; EW 2LN; EW 2LO; EW 2LP; EW 2LQ; EW 2LR; EW 2LS; EW 2LT; EW 2LU; EW 2LV; EW 2LW; EW 2LX; EW 2LY; EW 2LZ; EW 2MA; EW 2MB; EW 2MC; EW 2MD; EW 2ME; EW 2MF; EW 2MG; EW 2MH; EW 2MI; EW 2MJ; EW 2MK; EW 2ML; EW 2MM; EW 2MN; EW 2MO; EW 2MP; EW 2MQ; EW 2MR; EW 2MS; EW 2MT; EW 2MU; EW 2MV; EW 2MW; EW 2MX; EW 2MY; EW 2MZ; EW 2NA; EW 2NB; EW 2NC; EW 2ND; EW 2NE; EW 2NF; EW 2NG; EW 2NH; EW 2NI; EW 2NJ; EW 2NK; EW 2NL; EW 2NM; EW 2NN; EW 2NO; EW 2NP; EW 2NQ; EW 2NR; EW 2NS; EW 2NT; EW 2NU; EW 2NV; EW 2NW; EW 2NX; EW 2NY; EW 2NZ; EW 2OA; EW 2OB; EW 2OC; EW 2OD; EW 2OE; EW 2OF; EW 2OG; EW 2OH; EW 2OI; EW 2OJ; EW 2OK; EW 2OL; EW 2OM; EW 2ON; EW 2OO; EW 2OP; EW 2OQ; EW 2OR; EW 2OS; EW 2OT; EW 2OU; EW 2OV; EW 2OW; EW 2OX; EW 2OY; EW 2OZ; EW 2PA; EW 2PB; EW 2PC; EW 2PD; EW 2PE; EW 2PF; EW 2PG; EW 2PH; EW 2PI; EW 2PJ; EW 2PK; EW 2PL; EW 2PM; EW 2PN; EW 2PO; EW 2PP; EW 2PQ; EW 2PR; EW 2PS; EW 2PT; EW 2PU; EW 2PV; EW 2PW; EW 2PX; EW 2PY; EW 2PZ; EW 2QA; EW 2QB; EW 2QC; EW 2QD; EW 2QE; EW 2QF; EW 2QG; EW 2QH; EW 2QI; EW 2QJ; EW 2QK; EW 2QL; EW 2QM; EW 2QN; EW 2QO; EW 2QP; EW 2QQ; EW 2QR; EW 2QS; EW 2QT; EW 2QU; EW 2QV; EW 2QW; EW 2QX; EW 2QY; EW 2QZ; EW 2RA; EW 2RB; EW 2RC; EW 2RD; EW 2RE; EW 2RF; EW 2RG; EW 2RH; EW 2RI; EW 2RJ; EW 2RK; EW 2RL; EW 2RM; EW 2RN; EW 2RO; EW 2RP; EW 2RQ; EW 2RR; EW 2RS; EW 2RT; EW 2RU; EW 2RV; EW 2RW; EW 2RX; EW 2RY; EW 2RZ; EW 2SA; EW 2SB; EW 2SC; EW 2SD; EW 2SE; EW 2SF; EW 2SG; EW 2SH; EW 2SI; EW 2SJ; EW 2SK; EW 2SL; EW 2SM; EW 2SN; EW 2SO; EW 2SP; EW 2SQ; EW 2SR; EW 2SS; EW 2ST; EW 2SU; EW 2SV; EW 2SW; EW 2SX; EW 2SY; EW 2SZ; EW 2TA; EW 2TB; EW 2TC; EW 2TD; EW 2TE; EW 2TF; EW 2TG; EW 2TH; EW 2TI; EW 2TJ; EW 2TK; EW 2TL; EW 2TM; EW 2TN; EW 2TO; EW 2TP; EW 2TQ; EW 2TR; EW 2TS; EW 2TT; EW 2TU; EW 2TV; EW 2TW; EW 2TX; EW 2TY; EW 2TZ; EW 2UA; EW 2UB; EW 2UC; EW 2UD; EW 2UE; EW 2UF; EW 2UG; EW 2UH; EW 2UI; EW 2UJ; EW 2UK; EW 2UL; EW 2UM; EW 2UN; EW 2UO; EW 2UP; EW 2UQ; EW 2UR; EW 2US; EW 2UT; EW 2UU; EW 2UV; EW 2UW; EW 2UX; EW 2UY; EW 2UZ; EW 2VA; EW 2VB; EW 2VC; EW 2VD; EW 2VE; EW 2VF; EW 2VG; EW 2VH; EW 2VI; EW 2VJ; EW 2VK; EW 2VL; EW 2VM; EW 2VN; EW 2VO; EW 2VP; EW 2VQ; EW 2VR; EW 2VS; EW 2VT; EW 2VU; EW 2VV; EW 2VW; EW 2VX; EW 2VY; EW 2VZ; EW 2WA; EW 2WB; EW 2WC; EW 2WD; EW 2WE; EW 2WF; EW 2WG; EW 2WH; EW 2WI; EW 2WJ; EW 2WK; EW 2WL; EW 2WM; EW 2WN; EW 2WO; EW 2WP; EW 2WQ; EW 2WR; EW 2WS; EW 2WT; EW 2WU; EW 2WV; EW 2WW; EW 2WX; EW 2WY; EW 2WZ; EW 2XA; EW 2XB; EW 2XC; EW 2XD; EW 2XE; EW 2XF; EW 2XG; EW 2XH; EW 2XI; EW 2XJ
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Filled out example of title box
SCBC customization



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TUE 07/01/2025

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N Deals None Vul 1 ♠ K5 ♥ Q865 ♦ AQ10875 ♣ J6 984 AKQJ A1093 J6 11 15 6 8 EW 2 ♠; E NS 2 ♠; EV NS 3 ♠ x-1	E Deals N-S Vul 2 ♠ — ♥ K10654 ♦ AK103 ♣ Q763 J1096 A932 5 9842 ♠ K5 ♥ QJ8 ♦ QJ762 ♣ AK10 11 15 6 8 EW 4 ♥; E NS 3 ♥; EV NS 3 ♥	
S Deals E-W Vul 3 ♠ A753 ♥ 1063 ♦ KJ106 ♣ K3 ♠ KQ64 ♥ 7 ♦ Q9543 ♣ J75 11 8 10 11 NS 3N; NS 3♥; NS 3♠; NS 1♠; NS 1♦; Par +400	W Deals Both Vul 4 ♠ 75 ♥ KQ76 ♦ J1063 ♣ 762 ♠ Q9 ♥ 5432 ♦ A987 ♣ QJ9 6 9 8 17 NS 3N; NS 3♠; NS 3♥; NS 3♦; NS 2♠; Par +600	N Deals N-S Vul 5 ♠ K4 ♥ 9864 ♦ A2 ♣ AJ1098 8 12 11 9 EW 4♥; E NS 3♥; EV NS 3♥
S Deals Both Vul 6 ♠ 54 ♥ J87 ♦ KJ94 ♣ AJ62 ♠ AK96 ♥ Q ♦ Q8532 ♣ K103 10 14 12 4 NS 3N; NS 3♥; NS 3♠; NS 1♠; NS 1♦; Par +400	W Deals None Vul 7 ♠ Q93 ♥ 62 ♦ 105 ♣ J87642 ♠ AJ76542 ♥ 105 ♦ AJ8 ♣ 3 3 10 11 16 NS 3N; NS 3♠; NS 3♥; NS 3♦; NS 2♠; Par +600	N Deals E-W Vul 8 ♠ Q754 ♥ K ♦ A9652 ♣ A96 6 13 16 5 EW 4N; EW 4♠; EW 5♦; FW 3♥; FW 1♠; Par -630
S Deals Both Vul 9 ♠ 8732 ♥ 1054 ♦ A106 ♣ 985 10 14 12 4 NS 3N; NS 3♥; NS 3♠; NS 1♠; NS 1♦; Par +400	W Deals None Vul 10 ♠ K ♥ AKJ8743 ♦ Q73 ♣ K10 3 10 11 16 NS 3N; NS 3♠; NS 3♥; NS 3♦; NS 2♠; Par +600	N Deals E-W Vul 11 ♠ A82 ♥ 108 ♦ — ♣ — 7 10 11 NS 6♠; N 5N; S 5♠; NS 5♥; S 1N; EW 2♦; EW 2♠; Par +1400; FW 7♠ x-5

Hand Record Titles

Site: SCBC

Event: Tuesday Open Pairs

Date: 7/ 1/2025

Set ID prefix: CG

Set ID: CG-2025-1019-4060

Logo image:

Show deal set statistics

Text messages

Title box

Last page

Center

Center

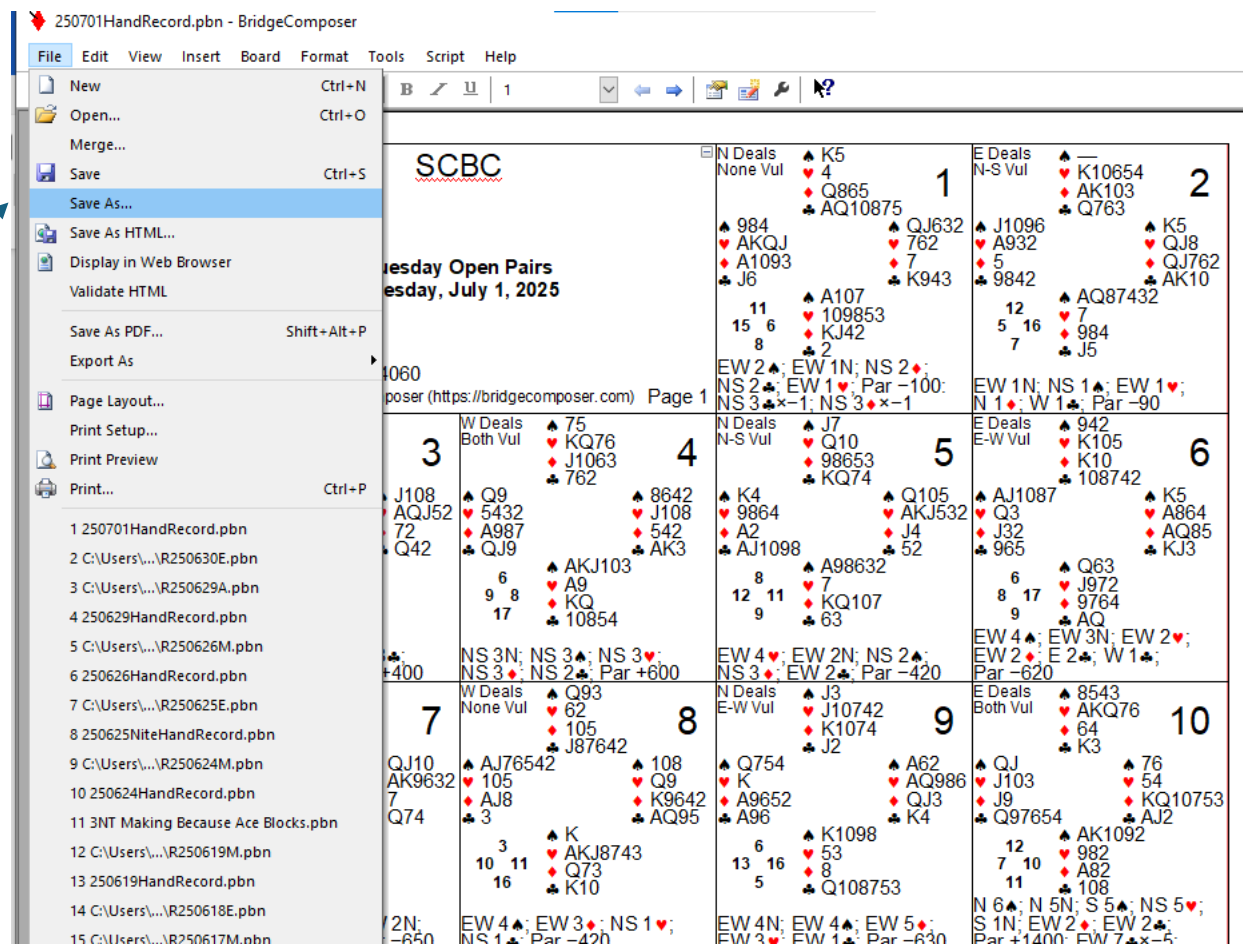
OK

Cancel

Help

1 File

2 Save As

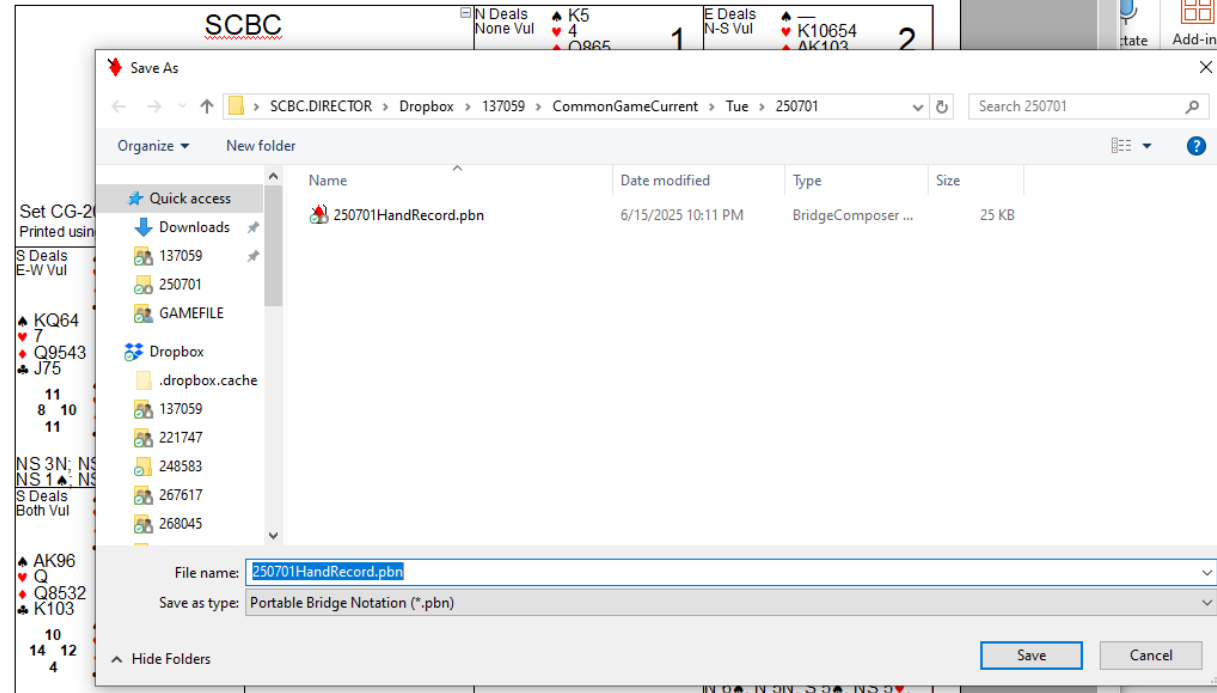


Before saving the .pbn file,

(1) Change to the
GAMEFILE directory

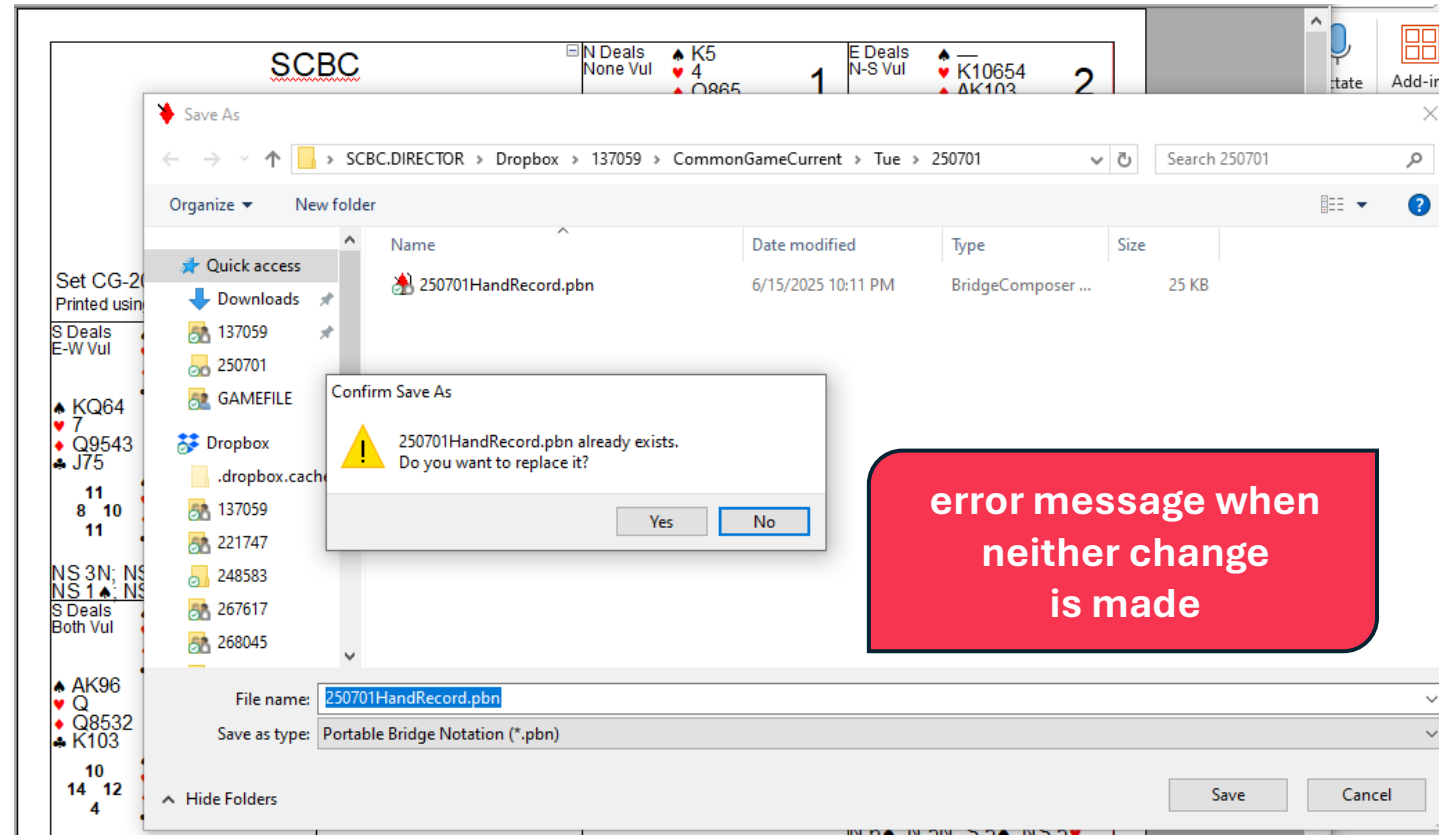
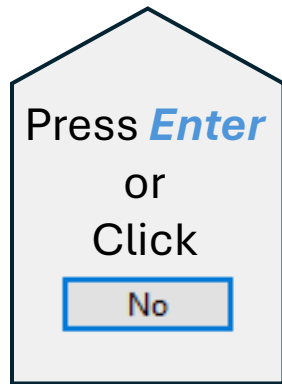
(2) Change the file name to
the GAMEFILE standard:
RYYMMDDS

**It is a common mistake to
overlook either or both
changes**

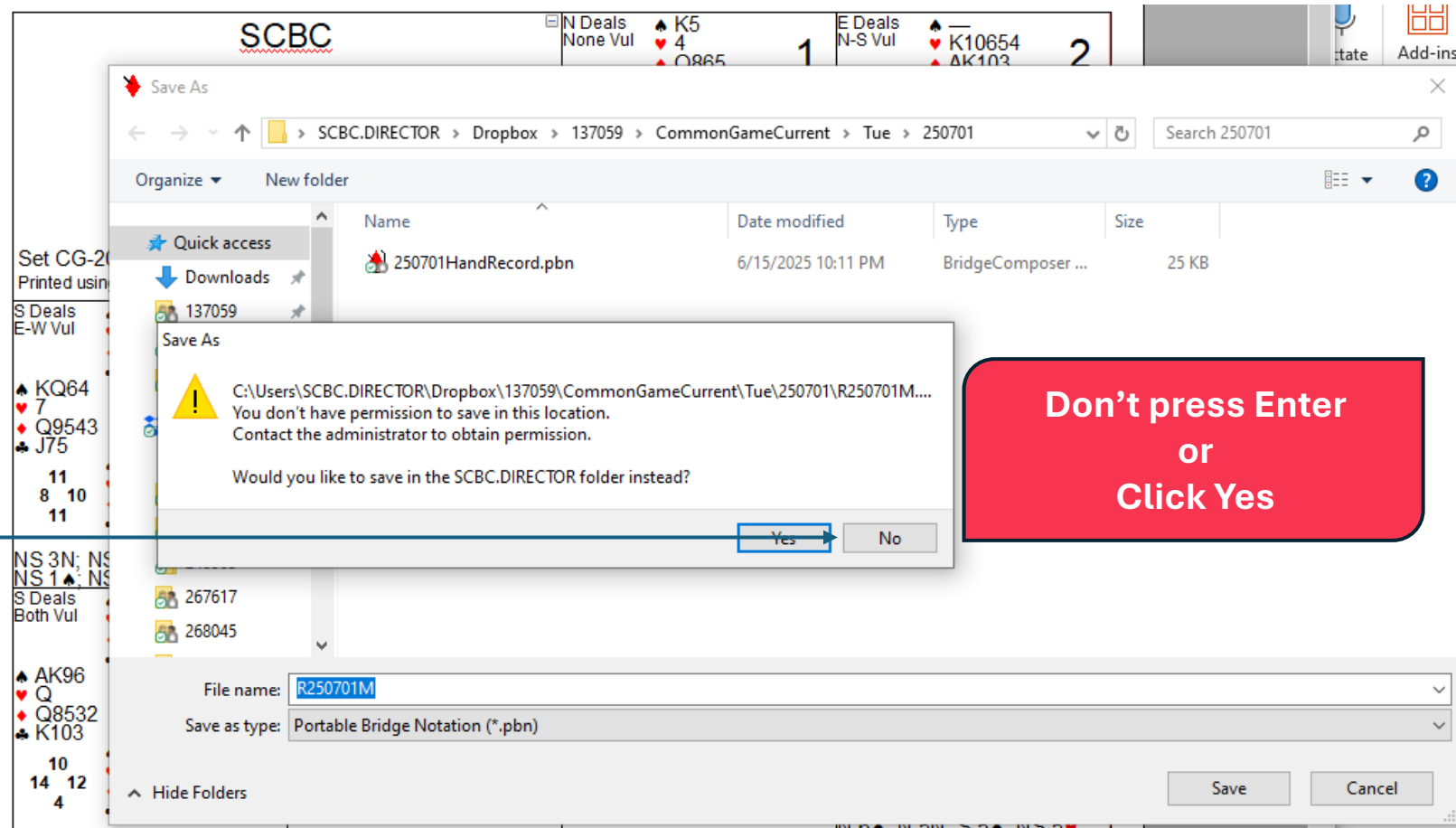
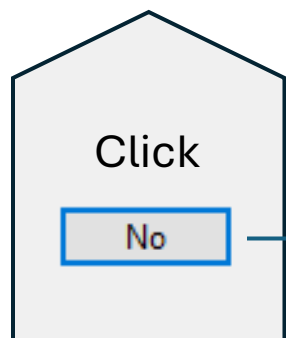


The next two slides show
examples of these errors

Neither change
was made.

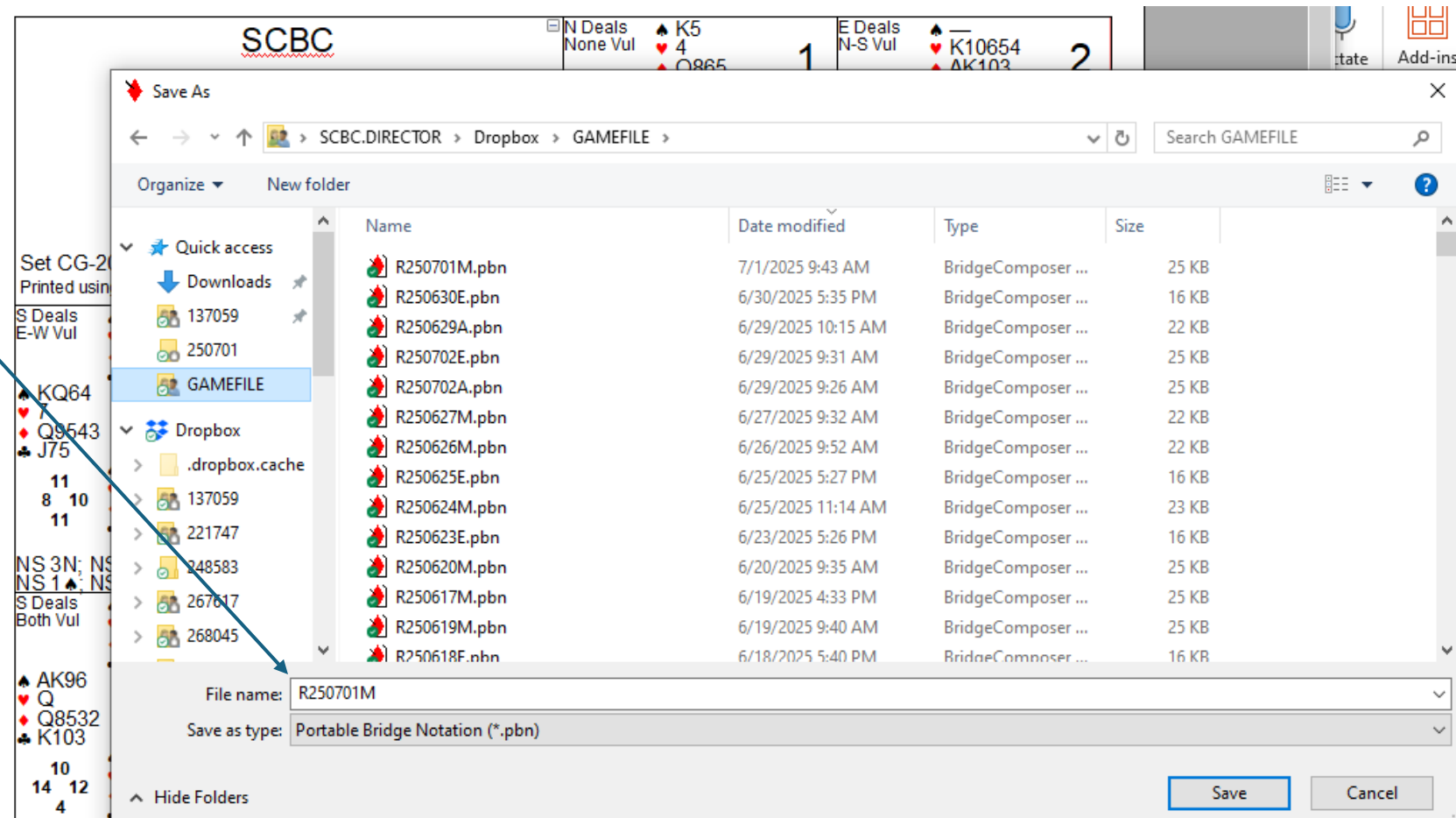


In this error, the user did change the name correctly, but did not change to the GAMEFILE directory



When both changes
are made correctly,
no error message

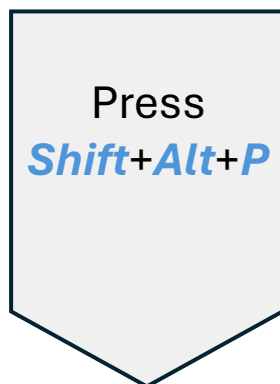
Note the initial “R”
and the upper case
“M” for the Morning
session



You are returned to
BridgeComposer

Generate the .pdf file by saving
the .pbn file in Portable
Document Format (PDF).

Use shortcut



R250708M.pbn - BridgeComposer

File Edit View Insert Board Format Tools Script Help

Calibri (Body) 12

Clipboard Font

SCBC

Tuesday Open Pairs
Tuesday, July 8, 2025

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12 Deals
None Vul

1

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14

For Help, press F1

Loaded en_US.dic

MOD: CAP NUM SCRL

Page 22 of 22 0 words Text Predictions: On Accessibility: Investigate

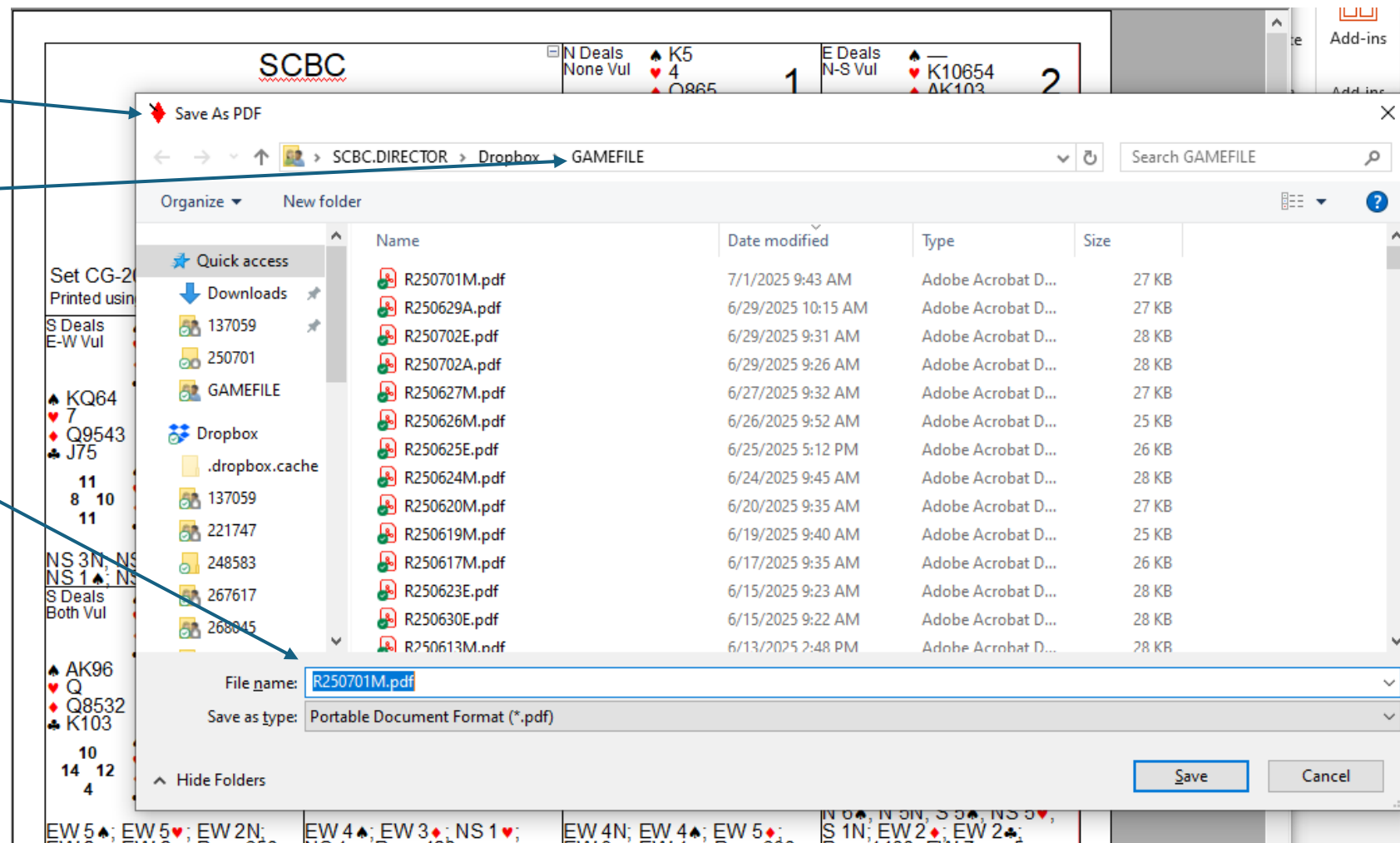
Type here to search

9:41 AM
7/8/2025

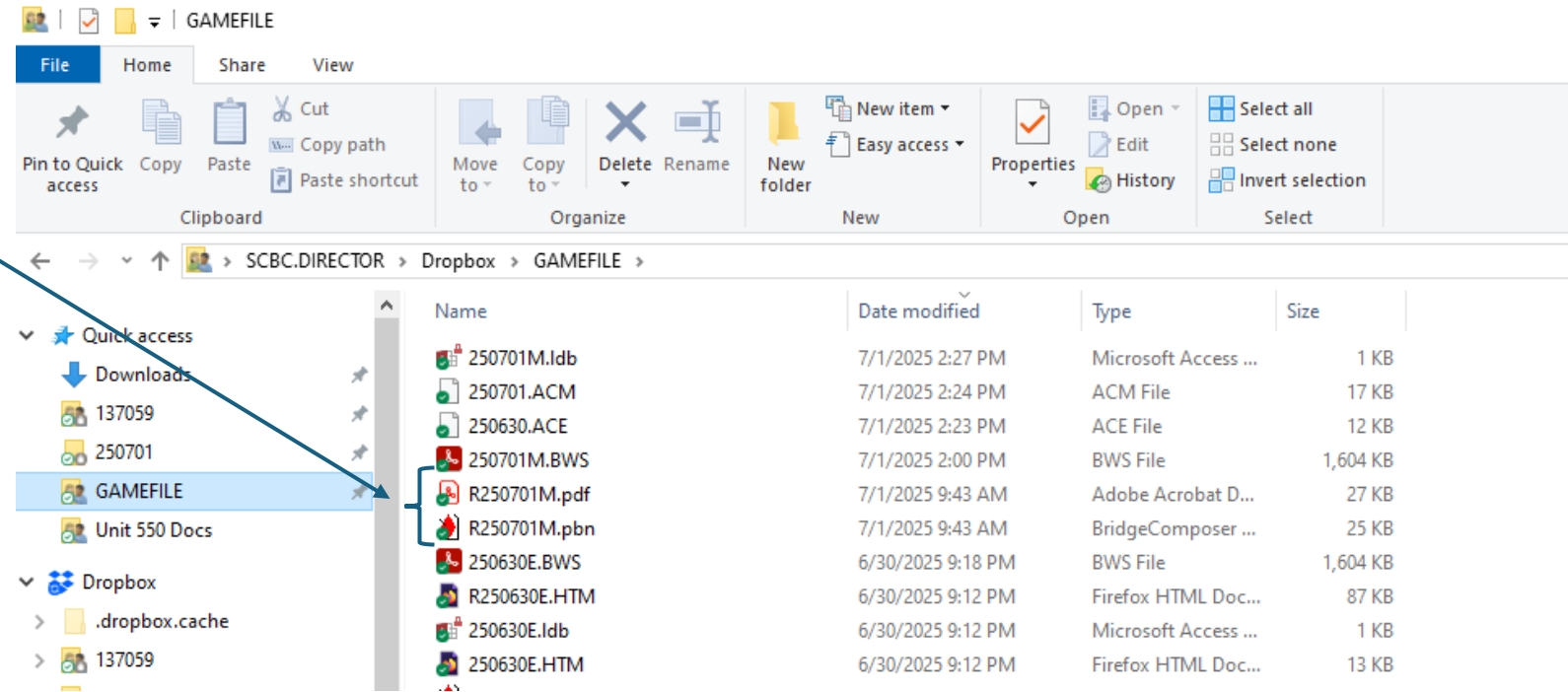
The save screen for the .pdf is displayed

The GAMEFILE directory is selected automatically

The required file name is copied from the .pbn file without needing any change.



Check that both the
.pbn & .pdf files are
now in GAMEFILE



Steps for dealing to
boards using the
generated .pbn file is
covered in the next
presentation

Select Dealing File From GAMEFILE